



Landfill Attendant – Infrastructure Services

Reporting to the Deputy Director of Environmental Services, the successful applicant will support the disposal of waste materials at the Town owned and operated Waste Disposal Sites. This is a permanent part-time position that works 8 hours/week (12 hours per week in July and August of each year).

Responsibilities:

- Maintains waste disposal sites in an orderly and visually acceptable condition, while in compliance with the site-specific procedures
- Participates in site cleanup efforts to ensure litter is kept to a minimum
- Notes the collection needs for full transfer bins and the addition or relocation of bins as required
- Monitoring of the landfill for compaction and/or covering needs as required in the procedures specific to the site
- Visual checks of site perimeter to ensure fencing and gates are in working order, and monitoring for unauthorized access points
- Keeps detailed records of waste loads while ensuring only residents from Greater Napanee are using the sites
- Ensuring residents are aware of site-specific policies, prior to entering disposal areas
- Providing instruction to residents on material sorting and disposal options
- Accurately measuring waste loads to determine disposal fees
- Accepting payments, making changes, and creating receipts as required
- Receiving customer complaints as required, and providing detailed complaint logs for Management

Qualifications:

- Driver's license
- Highschool diploma or equivalent would be considered an asset

Salary Rate: \$17.22 - \$20.14 per hour

Interested applicants should forward a resume and cover letter marked: Landfill Attendant File #16-2025, no later than noon, July 11, 2025, to:
hr@greaternapanee.com

The Town of Greater Napanee is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants should make their needs known in advance.

We accept all resumes, however, only those candidates invited for an interview will be acknowledged. Personal information contained in your resume is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used strictly for employment assessment purposes. We are an Equal Opportunity Employer.